ADMINISTRATIVE APPRENTICESHIP

Join us to gain the skills and experience needed to start your career as an Administrative Assistant!

RESILIENT:
Apprentices will participate in cultural activities and trainings.

RESPECT:
Apprentices will complete a variety of virtual, in person and on the job training to prepare them for their future career.

INTERDEPENDENT:
All apprentices are matched with a mentor in their prospective field.

ACCOUNTABLE:
Apprentices will earn a workforce development credential upon the successful completion of their apprenticeship.

HUMOR:
Apprentices will have the opportunity to laugh, connect, and build peer relationships.

Minimum Qualifications:
Must be Alaska Native or American Indian.
Must be eighteen (18) years of age or older and have a High School Diploma or GED equivalent.
Continued employment is contingent upon satisfactory completion of state and federal background check.

For more information contact Alaska's People at (907) 793-3467 or alaskaspeople@citci.org