

CAREER SKILLS SEPTEMBER 2026

CITC will be closed on 09/07/2026 in observance of Labor Day

Monday

10:00 - 11:00 am **Why We Work** (Room 243)
11:30 - 1:00 pm **Emotional Intelligence** (Room 243)
2:00 - 3:00 pm **Financial Wellness** (Room 243)
4:00 - 5:00 pm **Open Lab - Student Choice** (Room 243)

Tuesday

10:00 - 11:30 am **Effective Communication** (Room 243)
12:00 - 1:30 pm **Developing a Leadership Mindset** (Room 243)
2:30 - 3:30 pm **What Kind of Resume Do You Need?** (Room 243)
3:30 - 4:30 pm **Resume and Cover Letter Workshop** (Room 243)

Wednesday NO CS classes 09/23 and 09/30 12 - 4

10:00 - 11:30 am **Anger in the Workplace** (Room 243)
12:00 - 1:30 pm **The Power of Resilience** (Room 243)
1:00 - 2:00 pm **GED Orientation** (Room 252) 9/2, 9/16, 9/30 only
2:00 - 3:00 pm **Open Lab: Student Choice** (Room 243)
3:30 - 4:45 pm **Interview Skills** (Room 243)

Thursday NO CS classes 09/24 12 - 4

10:00 - 11:15 am **Time Management** (Room 243)
11:45 am - 12:45 pm **Decision Making** (Room 243)
2:00 - 3:30 pm **SMART Goals**
3:45 - 4:45 pm **Entrepreneurial Endeavors** (Room 243)

Friday (Workforce Readiness Classes)

10:00 - 11:00 am **Confidence Rebranded!**
11:30 am - 12:30 pm **Financial Wellness** (Room 243)
2:00 - 3:00 pm **ARCTIC Certification Exam** (Room 243)
3:15 - 4:15 pm **Open Lab: Student Choice** (Room 243)

If you arrive early for Career Skills, please wait in the lobby until 5 minutes before the class is scheduled to begin.

Interested in a **Career Skills class?**

Please speak to your case manager or call 907-793-3467.

Digital Literacy Services and **Driver's license Readiness**

Lab are available Monday - Friday in the Computer Lab on the second floor in Room 212 from 8:15 am - 4:45 pm.

Upon **completion** you must take a test to show you understand the content and receive a certificate.

